

Louisiana Office of Public Health
HIV/AIDS Program
RFP May 2009
Questions Received

Questions:

1. Are proposers allowed to suppress the last four digits of social security numbers for past state employees?

Yes, it is acceptable to not include the last four digits of social security numbers for past state employees.

2. Can you provide examples of Quality control (page 28) Vs Quality assurance (pages 8, 9, 10, 29)?

In this RFP, the definitions of quality control and quality assurance are synonymous. In the sections requesting information related to quality control and quality assurance, the applicant should describe its approach to monitoring and evaluating the quality of services that are being delivered.

3. On page 31 are proposers being requested to provide a diagram illustrating the typical layout of a hierarchical organization that will include the “major job duties”, or can the “major job duties” be an addendum to the diagram (organizational chart)?

“An organizational chart identifying individuals and their job titles and major job duties as well as indication of full- or part-time participation should be included. The organizational chart should show lines of responsibility and authority. The proposer should clearly show how the organizational structure is designed to carry out the responsibilities within each of the major components.”

The “major job duties” can be an addendum to the diagram (organizational chart).